

Home Occupation Questionnaire

Under limited circumstance Home Based Business occupations are allowed in a residential zoning district. The definition of such an occupation is as follows:

Home Occupation: An activity carried out for compensation in a residential dwelling unit.

Please answer the following as they relate to your business:

Hours of business operation: From _____ to _____ Days of operation _____

1. Will you sell products in conjunction with your business? Yes No

If yes, answer the following:

	Yes	No
Are products sold through mail order only?	<input type="checkbox"/>	<input type="checkbox"/>
Are all products delivered to customer location?	<input type="checkbox"/>	<input type="checkbox"/>
Will products be made at your home?	<input type="checkbox"/>	<input type="checkbox"/>
Are the products delivered to your home?	<input type="checkbox"/>	<input type="checkbox"/>
Do deliveries occur more than once a week?	<input type="checkbox"/>	<input type="checkbox"/>
Is product direct shipped from Mfg. to customer?	<input type="checkbox"/>	<input type="checkbox"/>

If deliveries of materials, supplies, etc. to residence occur more than once a week or are delivered by service other than the normal residential UPS, FEDEX or similar parcel service, please explain:

2. Will you store merchandise or equipment in conjunction with your business? Yes No

If yes, answer the following:

	Yes	No
Is merchandise/equipment stored at your home?	<input type="checkbox"/>	<input type="checkbox"/>
Is all storage inside your home?	<input type="checkbox"/>	<input type="checkbox"/>
Is a home accessory building used for storage?	<input type="checkbox"/>	<input type="checkbox"/>
Do you store items outside at your home?	<input type="checkbox"/>	<input type="checkbox"/>
Construction equipment stored at your home?	<input type="checkbox"/>	<input type="checkbox"/>
Trailer used in business stored at your home?	<input type="checkbox"/>	<input type="checkbox"/>

If equipment other than hand carried tools are used in the business, explain where they are stored (commercial location required).

3. Will you have customers come to your residence?

Yes No

If so, more than 1 customer at a time

Yes No

If so, more than 4 customers daily

Yes No

Is there a waiting area in your home for customers?

Yes No

Is customer contact by phone or mail only?

Yes No

If more than 4 customers come to your home in one day, note how many and explain:

4. Will you have employees in your business? Yes No

If so, how many? _____

If so, are they related either by blood, marriage, adoption, or custodial relations? _____

Are said employees living in the home of said occupation? _____

Add any notes necessary to explain the questions above: _____

6. Will you use a vehicle or vehicles in the operation of your business? Yes No

If yes, answer the following:

How many vehicles will be used in the business? _____

Is the vehicle you use your personal vehicle?

Yes No

Is the vehicle rated one ton or more?

Yes No

Is there advertising on the vehicle?

Yes No

Is the vehicle used stored at your residence?

Yes No

Do you store the vehicle at commercial location?

Yes No

If vehicles used in business are one ton or more, where are they stored (commercial location required)

What is the total square footage of the house? _____

What is the total square footage of the garage? _____

What is the total square footage of the business? _____